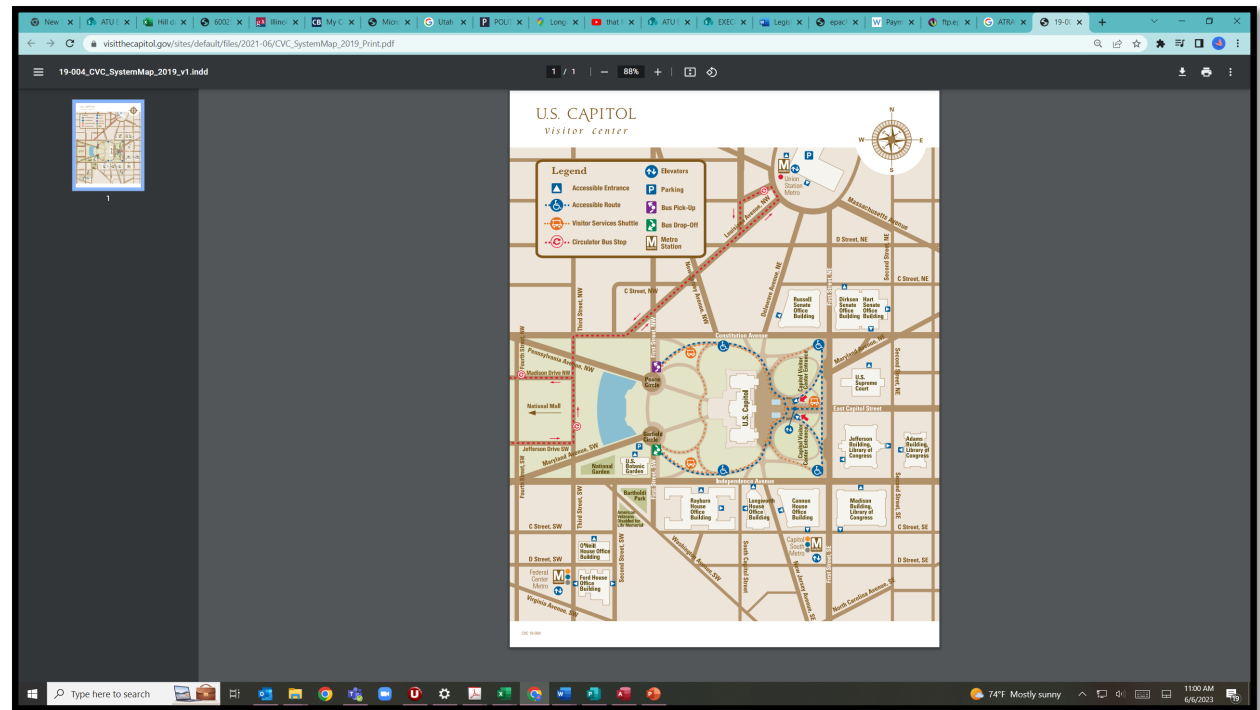


Game Plan

- Different -- No morning hotel session
- Bus
- Group photo
- Rally on Hill
- Hill visits
- Schedule?
- Buses loop back late in day

Map of Capitol Hill



Tunnels and Security

- The three House Office buildings are connected by underground tunnels in the sub-basement.
- Follow the signs in the tunnel.
- Senate: Hart and Dirksen are connected on upper levels through connecting stairs. Ex. 6th floor Dirksen connects to 6th floor of Hart.
- Russell Building: Across street. Better to exit and come back.

Tunnels and Security

- Use connections to go between meetings to avoid having to go through security again.
- **Note:** In order to walk from the House buildings to the Senate buildings, or vice versa, you must walk outside. You cannot use the Capitol Building's underground tunnels or subway unless accompanied by a Member of Congress or congressional staff.

House Building

- Cannon House Office Building (CHOB)
- • All three-digit room numbers.
- • The first digit indicates the floor.
- • Example: 327 CHOB is on the third floor of Cannon.
- Construction. Enter Independence Avenue.

House side

- Longworth House Office Building (LHOB)
- • Four-digit room numbers beginning with “1”.
- • The **second digit** indicates the floor.
- • Basement room numbers begin with a “B”.
- • Example: 1223 LHOB is on the second floor of Longworth.

House side

- Rayburn House Office Building (RHOB)
- • Four-digit room numbers beginning with “2”.
- • The **second digit** indicates the floor.
- • The Basement room numbers begin with a “B”.
- • Example: 2449 RHOB is on the fourth floor of Rayburn

Lobbying Tips

- Be prompt and be patient.
- Members of Congress run on tight schedules. Be on time and be patient, as lawmakers often run late. You might be interrupted.
- You might have an appointment with a Member but get staff instead. That's ok. Members rely on staff to learn the issues and to advise them.

Lobbying Tips

- Don't skip any meetings. If running late, please call them.
- Keep it short and focused. Start by introducing yourself, the members of your group and by thanking the lawmaker for their time. One person should be the lead speaker. Be clear, positive, and constructive as you present your positions

Know the Issue

- Feel free to discuss local issues with your Members of Congress, but make sure you talk about the ATU Legislative Priorities as well.
- Let's review the issues, answer questions

Don't Lose Your Temper

- No matter what, don't get angry, be sarcastic, or be discourteous. In rare cases, you may find a legislator is simply unresponsive to your issues. If that is the case, thank them for their time and leave.

Get a Commitment

- Ask all Members of Congress and staff you meet to support a fallback safety driver on autonomous buses.

If You Can't Answer a Question, Don't Try

- If during your meeting a lawmaker asks you something you can't answer, don't make up a response. Instead, tell them you don't know, but you'd be happy to get the information and follow up with them.

Leave Written Materials Behind

- You have paper copies of the ATU Legislative Priorities. They should be given to each person that you meet and left with them.

Make Notes About What Happened in Your Meeting

- If you promise information to your House or Senate Member, please make a note as soon as your meeting is over. We will coordinate with you to get the information requested to your legislator.

Contact information

- If you have any issues, call Emma Cleveland at (240) 893-9216.